**Hotels, Motels and Resorts**

**Name of Property:**

Parcel #

Total No. of Rooms:       Restaurant: Yes  No  Lounge: Yes  No

Meeting Rooms: Yes  No

Average Daily Rate = $       Attach copy of current room/rent rates if available.

Income Data Summary: Provide latest three year history

Annual Occupancy Rate for the Past Three Years:

Last Year:       % Second Year:       % Third Year:       %

Last Year Two Years Three Years

Year:      Year:      Year:

Potential Gross Income (100% Occupancy) =$      $      $

Vacancy and Collection Loss (Actual) -      -      -

Adjusted Gross Income =            

Food and Beverage Income +      +      +

Telephone Income +      +      +

Other Income (Service, Misc, Etc.) +      +      +

Effective Gross Income =            

Total of all Expenses -      -      -

Net Operating Income =$      $      $

Additional Information/Remarks

**Hotels, Motels and Resorts Expense Data**

Provide Three Year History

Note: For proper analysis, all expenses reported should be the **actual** amount incurred each year.

**Disallowed Expenses:** Depreciation, Mortgage Debt Service and Property Tax

Two Three

Last Year Years Ago Years Ago

Year:       Year:       Year:

Departmental Expenses

Room Expenses $      $      $

Food and Beverage Expenses            

Telephone Expenses            

Other (Describe:     )            

Administrative Expenses

Management Fees            

Franchise Fees            

Advertising/Promotion            

Administrative/Salaries            

Property Operating Expenses

Utilities            

Insurance            

Bldg. Maintenance and Repairs            

Parking Lot and Common Area            

Service Contracts            

Janitorial            

Supplies            

Other (Describe:     )            

Major Replacement/Repairs (From Pg. 3)            

Total of all expenses = $      $      $

**Last Year**

**Major Replacement/Repairs**

Date (Mo/Yr) Total Cost ÷ Avg. Life (Yrs) = Annual Amt.

Heating/Cooling       $      ÷       = $

Roofing       $      ÷       = $

Floor Coverings       $      ÷       = $

Appliances/Water Heater       $      ÷       = $

Painting (Multi-Unit)       $      ÷       = $

Others

      $      ÷       = $

Total for Last Year = $

**Two Years Ago**

**Major Replacement/Repairs**

Date (Mo/Yr) Total Cost ÷ Avg. Life (Yrs) = Annual Amt.

Heating/Cooling       $      ÷       = $

Roofing       $      ÷       = $

Floor Coverings       $      ÷       = $

Appliances/Water Heater       $      ÷       = $

Painting (Multi-Unit)       $      ÷       = $

Others

      $      ÷       = $

Total for Two Years Ago = $

**Three Years Ago**

**Major Replacement/Repairs**

Date (Mo/Yr) Total Cost ÷ Avg. Life (Yrs) = Annual Amt.

Heating/Cooling       $      ÷       = $

Roofing       $      ÷       = $

Floor Coverings       $      ÷       = $

Appliances/Water Heater       $      ÷       = $

Painting (Multi-Unit)       $      ÷       = $

Others

      $      ÷       = $

Total for Three Years Ago = $